



# Agenda

Luckiamute Watershed Council

July 11, 2013, 7 p.m.

**Kings Valley Community Center**

(At Maxfield Crk Rd. and Kings Valley Highway)

**Project Tour** - 5:30 p.m. – meet at Kings Valley Community Center Parking Lot – walk together to Dr. Hall’s property across Kings Valley Highway

## **Introductions:**

**7:00-7:10** Call to order – *Chair, George*  
Introductions – Guests and Council Members  
Minutes – **Proposed Action:** Approve Minutes from June 13, 2013.  
Time and attendance sheets

## **Business:**

**7:10-7:25** **LWC / Model Watershed Restoration Accomplishments** - *Kristen Larson, LWC Coordinator/ Peter Guillozet, LWC Project Manager*

**7:25 -7:45** **Steering Committee Report** *George, Chair*  
Aug. 8 Board Meeting – *Decision* – Conflict with County Fair – change or no?  
Network of Oregon Watershed Council (NOWC) – request donations by WCs to support the Network  
**Proposed Action** – *Approve donating \$250 of LWC Local Match: Unrestricted Funds to the NOWC*  
Project Manager – New scope of work/contract for P. Guillozet, LLC –  
**Proposed Action** – *Approve new contract scope of work and terms for P. Guillozet, LLC to continue to provide project management services*

**7:45 – 8:15** **Treasurer and Budget Committee** *Dan*  
Treasurer’s report  
• Insurance renewal – premium payment made  
Budget amendments  
**Proposed Action** – *Approve budget amendment (see treasurer’s report)*  
Revised FY ‘14 Budget  
**Proposed Action** – *Approve Revised FY ‘14 budget*

**8:15 – 8:40** **Coordinator’s Report** *Kristen*  
Grant proposals – *Update*  
Polk County Fair – coordinated booth with Polk SWCD and Polk Co. Watershed Councils – *Update and request for volunteers*  
Hop and Heritage Festival – *Decision* – LWC to have booth? (Sept. 28, \$50)  
Employee Paid Time Off (PTO) accrual system  
**Proposed Action** – *Revise personnel policy to allow for carryover over of PTO to a cap of the accrual amount for a given year (determined by # of years of employment) and pay-out upon resignation by the employee.*

**8:40 – 8:50 Projects Update**

*Peter (or Kristen)*

<i>Application Pending</i>	<i>Recruit &amp; Development</i>	<i>Design &amp; Permits</i>	<i>Implementation</i>	<i>Maintenance &amp; Monitoring</i>	<i>Notes</i>
Main Stem Ash Creek Riparian Revegetation (OWEB)	OWEB - Knotweed Control Expansion <sup>1</sup>	Side Channel Reconnection <sup>2</sup>	LSNA Phase II	LSNA Phase I	1 – Landowner workshop - July 13; Kuznetsov Thinning Company contracted
MW Special Investment Partnership (SIP) Upper Luckiamute Riparian Revegetation & Fencing (OWEB)	MW Culvert Assessment		Model Watershed/ Upper Luckiamute Phases I & II <sup>3</sup>	Bridge Piers Modification	2 – Permitting almost done; target start date is July 15
LSNA SIP Pre-proposal (floodplain reconnection / enhancement) (OWEB/MMT/BPA)				Maxfield Creek Phase II	3 – Knotweed treatment target start date is July 15; Plantings in maintenance

**8:50 - 8:55 LWC member reports and public comments**

*All present*

Next Meeting/Upcoming Events-

- **July 13, 2013 – Landowner workshop - Knotweed in the Luckiamute Watershed: An informational meeting about impacts and a cooperative control effort**
  - 9:30 a.m. – 12:30 p.m., Monmouth Library Community Room, coffee and light refreshments will be provided; OSU Extension presenters
- **July 25?? – Steering Committee meeting at the LWC office, 5p.m.**
- **August 8?? – next monthly meeting – Location TBD**
- **August 8 – 11 – Polk County Fair, LWC booth**