



Agenda and Minutes

Luckiamute Watershed Council

January 11, 2018, 7 p.m. - 9 p.m.

Volunteer Hall, 144 S. Warren St., Monmouth, OR 97361

Introductions

7:00-7:05 Called to order at 7:00 pm by Gail Oberst *Gail Oberst, President*

Introductions – Guests and Council Members. Karin Stutzman, Dave Ehlers, Pat Melendy, Sharon Safina, Gail Oberst, Dan Farnworth, Kathy Farnworth, Kristen Larson (ED) present; Mark Hazelton called in.

Today is Karin's birthday; the appropriate well-wishing song was performed by the group to honor her.

Minutes –**Action:** Approve Dec. 14, 2017 Minutes (*Attachment A*) – Approved with comments provided earlier by Dave Ehlers

Time and attendance sheets passed around

LWC Committee and Members reports; public comments

None in packet – no discussion – (last-minute laptop catastrophe disrupted orderly production)

Sharon – ODFW contacted her to come out and look at her property because she has a Riparian Improvement Tax Incentive, in 34 years no one has ever contacted her, apparently the state is now taking a look at people claiming the tax incentive to see if that the requirements for eligibility are being maintained.

Project Presentation: Building Resiliency and Connecting Corridors – Maxfield Crk Reveg

7:06 – 7:27 Overview of newly awarded restoration project

Presentation by *Kristen Larson, ED*; display showing current reveg reach and areas possibly Phase 2; some new landowners (not worked with before). OWEB fund \$216k; \$291k with match/in-kind; spring 2018-fall 2024. Successful resubmittal. NetMap shows great potential for temperature improvement with reveg in these & Phase 2 identified areas. Photos. Expand buffer zone (where one exists) to 30 ft min, better possible.

Business:

7:27 – 8:11 Executive Committee Report

Gail, President

2018 Officer Elections – Action Item – Elect Slate of officers for 2018

Proposed Action: *Elect nominated slate of officers: Pat Melendy for President, Kathy Farnworth for Secretary, Dan Farnworth for Treasurer.* Approved by attendees, Gail turns meeting over to Pat, new President, as she is now Past President. Gail thanks the group for being President the last few years. Kristen presented Gail with a plaque to honor her service as Madame President Extraordinaire, and expressed her gratitude at Gail's willingness to serve in this role. All concurred.

Patrick, President

Proposed Action: *Approve authorized signers for 2018. Authorized signers on the LWC Oregon State Credit Union bank accounts will be Pat Melendy, President, Dan Farnworth, Treasurer and Kristen Larson Executive Director.* Approved by attendees. Next step, bank accounts need to be updated with new signatories, Kristen will coordinate.

LWC as Interested Party for Cities / Counties and Land Use – Follow-up and discussion

Kristen reviewed the item from last month, with the direction to her to contact other cities & county, which she has done. Also question of when an individual speaks for the board or for themselves as individuals. Gail – provide a clear and singular LWC message to the public on a topic; Gail & the ENO working on a policy plus bullet points if a reporter asks questions. Karin will share the district's as an example. Patrick can also provide some samples.

2018-2019 Meyer Memorial Trust Capacity Funding – Continue discussion (Attachment B)

Kristen –discussed at last meeting & people wanted time to review, same attachment. How to use Meyer small technical assistance capacity funding, intended to make organization stronger and resilient to survive anticipated decline in Meyer funding. Used for fundraising in the past 2 years. This will be the final grant, \$10k, tell Meyer in Feb what we will use it for. Can use on whatever, explain to Meyer why it is important. Discussion. Business plan. Strategic planning. Fundraising. Identify and connect with the people who have and control money, running the banks, on the boards on banks, landowners doing well, local businessmen, get to know them and ask for money. Have to be asking people here for money. Use as matching money for donations? Gail likes, says she can make a big splash with an article in the Statesman-Journal for a public appeal. Fundraising training said bulk targets should be individuals rather than big companies – but Long Tom Watershed Council, years ahead of us, is shifting their emphasis away from individual toward corporate because having better success with business donations. Fundraising Committee? - next meets Jan 17 2:30 before the Strategic Planning Kickoff with another meeting Feb 7. Needs to come back with a plan whether the \$10k can be used for matching to attract donors.

Annual Conflict of Interest Questionnaires – All board members and ED to complete form (Attachment C) Some signed forms handed in to Kristen, others will be turned in before Jan 25 EC meeting.

8:11 – 8:20 Treasurer and Finance Committee

Dan, Treasurer

November Monthly Report – (Attachments D & E) Dan reviewed November financial summary and remarks in attachment D while Kristen displayed them onscreen.

8:20 – 8:50 Executive Director Report

Kristen, ED

Final Logos & Outreach Coordinator Quarterly Report - Update, Attachments F & G Kristen notes Attachment F final logo was quickly implemented and everything relabeled; also developed one for the Friends of LWC. Also notes Suzanne interested in comments on and contributions to the content of the newsletters and bulletins, re: Att G Outreach Coordinator Quarterly Report.

End of year appeal update – Update 28 new donors this fiscal year, people seemed to like sending in \$25 to be a Friend, successful campaign. End of year mailout and giving Tuesday target was \$4500, \$600 short but a higher goal than before so Kristen pleased with result. To replace Meyer need to raise \$60k a year, target this year was \$19k, made about 11. (year not over)

Introduce OWEB Biennial Self-Assessment – Discussion Kristen presentation (not in packet). A condition of OWEB council capacity grant to perform a self assessment biennially and have updated form, must submit a summary of the results. Prior forms: Every member responded, results compiled. 30-60 minute online survey (30Q, 4 pages, have to answer all questions to

proceed) OWEB has provided very different questions in the new form, many words, probably can't distribute til next Monday or Tuesday, need back in a week, then EC can look at results. Submit single org response for each question and ID top 4 improvement items for next 2 years. Baseline to demonstrate improvement in future.

Survey and Strategic Planning Process Timeline & Update – Reminders Wed Jan 17 4pm please come meet with Shawn, Kristen, Suzanne, will provide food at 6pm, at Henry Hill, the old school in Independence, 750 5th St Independence.

Upcoming grant proposals - for Board approval, Attachment H Reviewed the 2 shown, never applied to either before (Schwemm & Reser Family Foundations) Board supports submittals

8:51 – 8:53 Projects Kristen reviewed status; ask if any questions; project review updates will be in next packet

<i>Application Pending*</i>	<i>Recruit & Development</i>	<i>Design & Permits</i>	<i>Implementation</i>	<i>Maintenance & Monitoring</i>	<i>Notes</i>
OCF & TFFF ¹ – Grants for NOWC contract for Survey and Strategic Planning	BLM Secure Rural Schools (Title II) – Survey / Design for S. Fork Pedee Enhancement	Expand the Benefit Site 2 (Little Luckiamute) Riparian Reveg	REVEG: LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW “LP3” Reveg	REVEG: LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek	1 – OCF & TFFF both secured!
OWEB Fall 2017 submission: restoration ²		LSNA Floodplain Reconnection Technical Assistance	OWEB TA - NetMap Modelling and Field Surveys	OWEB Small Grants: Ritner Creek Park Enhancement & Willow Staking	2 – submitted; notice in April
Oregon Wildlife Foundation (OWF) & Western Native Trout Initiative (WNTI) ³			Love Your Watershed Community Science Series (EnO committee)	MW Culvert Assessment	3 – For cash match to OWEB Maxfield Creek Reveg proposal - OWF secured; WNTI Notice in April / May
		OWEB Small Grants: Woods Creek culvert removal	OWEB - Knotweed Control Expansion (with ongoing outreach)	<u>MW – Instream Projects:</u> Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	

8:53 – 9:04 New Business

All present

The LWC envisions communities working together to create vital, vibrant watersheds of thriving native fish populations and diverse, healthy habitats shared by people, plants and animals.

Dave would like to propose combining the July August meetings to a meeting July 26 but Kristen will be on vacation on that day. Summer is challenging with vacation planning. Kristen offers could focus on Strategic Planning meetings and not have Board meetings in the summer. Suggest a calendar moment next week at Strategic Planning meeting.

Pat would like to propose partnering with the Ash Creek Water Board for education outreach. Gail invited him to attend the next ENO committee meeting.

Pat reached out to David Oliveros was in law enforcement, resigned, blueberries, affected by the watershed and may have time to get involved now. Also talked to Ed Wisensee, get him involved, his dad Jerry donated a cord of wood to the auction.

Dan mentions flooding at the airport could be a good seed area for reed canary grass, opportunity to add shading, Water Board looking to work with the state authority.

Next Meetings/Upcoming Events

- Jan. 16 – EnO Committee, rescheduled, Polk SWCD office, 12:30-1:30pm
- Jan. 17 – Fundraising Committee rescheduled, Hawk Hall, Henry Hill Educational Support Center, 750 5th St. Independence, OR 97351, 2:30 – 4pm
- Jan. 17 – Survey / Strategic Planning Kickoff Meeting, Hawk Hall (see above), 4-6 pm
- Jan. 24 - Suds ‘n’ Science, Brew Coffee and Tap House, 6:30 – 8pm
- Jan. 25 - EC Meeting, LWC Office, 5:30 – 7:30pm
- Jan. 30 - Finance Committee Meeting, LWC Office, 5 – 6:30pm
- Feb. 7 – Fundraising Committee Meeting, LWC Office, 5:30 – 7:30pm,
- **Feb. 8 - LWC Monthly Meeting, Volunteer Hall, Monmouth, 7-9 pm**
- Feb. 22 - EC Meeting, LWC Office, 5:30 – 7:30pm
- Feb 27 – Finance Committee Meeting, LWC Office, 5 – 6:30pm
- **March 8 - LWC Monthly Meeting, Volunteer Hall, Monmouth, 7-9 pm**

Upcoming Monthly Meeting Topics

Updated FY '18 Budget

OWEB Self-assessment results

Fiscal policies revisited; Update Fundraising Policies and bylaws to reflect transition

Meeting adjourned at 9:04pm by Pat Melendy.