



## *Minutes*

Luckiamute Watershed Council

March 8, 2018, 7 p.m. - 9 p.m.

Volunteer Hall, 144 S. Warren St., Monmouth, OR 97361

### Introductions:

**7:03** Call to order

*Patrick Melendy Gail Oberst, Past President*

Introductions – Guests and Council Members

Kristen Larson, Dan Farnworth, Wendy Hudson, Gail Oberst, Mark Hazelton, Kathy Farnworth, John Samuelson- Forestry student OSU, Sam Neill - Nat Res Mgt student at OSU, Chad Bebeau- Forest Mgt student at OSU, Sharon Safina, Todd West post-Bac restoration & Forestry OSU

Minutes –**Action:** Approve February 8, 2018 Minutes (*Attachment A*). Discussion. Approved.  
Time and attendance sheets

### LWC Committee and Members reports; public comments

*All present*

Gail for EnO: Rec Fair March 17, 18 agencies & groups, downtown Independence, support from Spirit Mtn Community Fund

Wendy Hudson would like to join the LWC Board. Background: OWEB retiree, most recent assignment focused on Willamette Basin.

### Business:

#### Executive Committee Report

*Patrick-Kristen, ED President*

Center for Nonprofit Stewardship Training – *Key points / Q&A (see separate attachment packet)*  
Discussion.

Draft Bylaws Revisions – *Action Item (Attachment B)*. Discussion. Wendy wishes to provide a new draft.

**Proposal:** *Approve revised bylaws* Postponed

New OWEB Small Grant Team Representation – Discussion (*Attachment C*) *Kristen ~~Karin~~ Stutzman* quarterly review & team meeting: need a replacement for Karin, who has done it for 5 years and can't any longer. Polk SWCD will continue to organize, as liaison with OWEB. Wendy Hudson volunteers for one year.

#### Fundraising Committee

*Gail, FRC Chair*

Plans: - Series of events at people's houses for fundraising. Gail & Tremaine Arkley willing to do a BBQ for 100+. Farm in Buena Vista. July 21. Board can attend. Dave Ehlers will host a smaller group on May, 10-12 people. Board not invited (for donors). Gail Oberst will also have one at her house. Auctioned a BBQ at the auction last year, will expand to a fundraiser BBQ also.

- Working on Friends of LWC. 135. Suzanne sending Behind the Scenes Bulletins to Friends. We are not a membership organization, so not "members", "participating stakeholder" (described in bylaws). Friends give money or volunteer time.
- River Gallery wants to repeat the fundraiser/auction.

2018-2019 Meyer Memorial Trust Capacity Funding – *Conclusion*

*Kristen*

Small 10k grant, will get our third and final this spring. For now submit for business planning (to follow strategic planning now underway), peer to peer learning on fundraising from other watersheds, particularly the Long Tom, support improvement for staff in fundraising.

March 4 Gentle House Celebration – Debrief, follow-up, recommendations, ~~thank you's~~ Kristen  
Please provide any comments. Chocolate for Water praised.

Donor Thank You's Help

Kristen

Postcards to pass out for Board Members to write thank you notes for cash donors

**Treasurer and Finance Committee**

Dan, Treasurer

January 2018 Monthly Report – (Attachment D & E)

Prepared from the QuickBooks accounts. Discussion. Note assets outweigh liabilities.

Committee Research on LWC Offering Retirement Benefits (Attachments F & G)

Finance committee recommends SIMPLE IRA, traditional, small administrative cost, 3% match, run on calendar year, have to be set up by Oct 1, would like to set up by June 30 end of LWC fiscal year. Discussion.

**Executive Director Report**

Kristen, ED

LWC Partner Survey Update

3 year strategic plan adopted 2015; working to develop next plan. Online survey to 66 participants, 25 responses (today was the deadline). Shawn will prepare summary report.

CONNECT Conference

2-1/2 day conference in Seaside April, session topics in development, Kristen going, Board members may go, can go one day or whole session; representatives of land trusts, SWCDs, watershed, 100s attend from across Oregon. Early registration ends March 23.

Upcoming LWC meeting locations and proposed project tours, & other calendar items

Check meeting locations! Tour April 12 before meeting – have food? Need RSVP to plan, birdwalk dates set, will be notified, ethnobotany June 5

**Projects**

<i>Application Pending*</i>	<i>Recruit &amp; Development</i>	<i>Design &amp; Permits</i>	<i>Implementation</i>	<i>Maintenance &amp; Monitoring</i>	<i>Notes</i>
Schwemm Family Foundation – for 2018 knotweed control <sup>1</sup>		Expand the Benefit Site 2 (Little Luckiamute) Riparian Reveg	<b>REVEG:</b> LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW “LP3” Reveg	<b>REVEG:</b> LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek	1 – Submitted Feb. 28, notice in May
OWEB Fall 2017 submission: restoration <sup>2</sup>		LSNA Floodplain Reconnection Technical		OWEB Small Grants: Ritner Creek Park Enhancement &	2 – submitted; notice in April; Rankings released – likely



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		Assistance		Willow Staking	to not get funded
Oregon Wildlife Foundation (OWF) & Western Native Trout Initiative (WNTI) <sup>3</sup>		BLM Secure Rural Schools (Title II) – Survey / Design for S. Fork Pedee Enhancement	Love Your Watershed Community Science Series (EnO committee)	OWEB TA - NetMap Modelling and Field Surveys & MW Culvert Assessment	3 – For cash match to OWEB Maxfield Creek Reveg proposal - OWF secured; WNTI Notice in April / May
Reser Family Foundation – for 2018-2019 Love Your Watershed Series <sup>4</sup>		OWEB Small Grants: Woods Creek culvert removal	OWEB - Knotweed Control Expansion (with ongoing outreach)	<u>MW – Instream Projects:</u> Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	4 – Submitted February 1, notice in June

**8:55 – 9:00 New Business**

*All present*

Next Meetings/Upcoming Events

- March 11 – Eagle Scout planting project, Ash Creek, 10am
- March 15 – PRC meeting, 5:30 – 7:30pm, Monmouth Library Community Room
- *March 17 – Luckiamute Rec Fair, The Grove Coffeehouse, Downtown Independence, 12-4pm*
- March 21 – Temperature Sub-committee meeting, LWC Office, 10am – 12pm
- March 29 – EC meeting, LWC Office, 3-5pm
- April 3 – Finance Committee, LWC Office, 5-6:30pm
- April 4 – Fundraising Committee, LWC Office 5:30-7:30pm
- **April 12 – LWC Monthly Meeting, LSNA Park Office, 7-9pm**
  - **Project Tour prior to the meeting – 5? 5:30? – stay tuned!**
- *April 17-19 – CONNECT Conference, Seaside*
- *April 21 – Earth Day volunteer event*
- April 25 – EC meeting, LWC Office, 3-5pm
- May 1 - Finance Committee, LWC Office, 5-6:30pm
- *May 5 – Adopt-a-Road clean-up event*
- **May 10 – LWC Monthly Meeting, Happy Workers Club, Hoskins, 7-9pm**
  - **Project Tour prior to the meeting – 5? 5:30? – stay tuned!**

Upcoming Monthly Meeting Topics: Updated FY '18 Budget, Fiscal policies revisited

8:47pm Adjourned