



## *Minutes*

Luckiamute Watershed Council  
October 9, 2018, 7 p.m. - 9 p.m.

Western Oregon University, Hamersly Library, Room HL301

### Introductions:

**7:00-7:05** Call to order *Patrick Melendy, President*

Introductions – Guests and Council Members Kristen Larson, Kathy Farnworth, Dan Farnworth, Wendy Hudson, Dave Ehlers, Sharon Safina, and Mandy Abel, intern (left early). Judy Beebe joins in person at 7:25pm. Remotely, Shawn Morford, also Mark Hazelton joined by web at 7:35pm.

Minutes –*Action*: Approved Sept. 13, 2018 Minutes (*Attachment A*)

Time and attendance sheets

**7:05 – 7:10 Public comments / Mission Moment** *All present*

Dave E – Watershed Moment – request by his son - ideal temperature for salmon – Dave said 18C – son said, no, tell me what temperature! To cook salmon...

Dan F – Mission Moment - Luckiamute Confluence Tour included Jont Creek, with a section with water backed up by a beaver dam that contained many small fish, a wildlife biologist had come out and caught a number, including a green sunfish, a new invasive, and Oregon chub, delisted from the endangered list, with others. Seeing all these fish where the creek was all but dry upstream made it clear what we are trying to do – preserve this habitat for all the many creatures and life there – fish, newts, crawdads, beaver, plants – despite all the time spent on business, finances, projects, LWC is not about the business but about the life in the watershed.

### Business:

**7:10 – 7:13 Approve Investment into CD with Edward Jones** – *Action Item, Dan, Treasurer*  
Discussion of alternatives for the future, Ally Bank and Barclay's mentioned, as possibly having better rates. May require a year commitment. This is a 3 month & 6 month trial to see how this works.

*Action*: Authorized opening an account with Edward Jones for investment purposes. Authorized the Treasurer and Executive Director, currently Dan Farnworth and Kristen Larson, to be the authorized representatives on the account.

**7:13 – 7:15 New Vendor for Online Bill Pay Approval** – *Action Item*

Funds for retirement accounts said they could do automatic withdrawal for retirement, turned out when it was time to set up that they couldn't & have to write a check every month, online payment much easier.

*Action*: Approved using online bill pay from OSCU Checking account to Calvert for disbursement of retirement funds.

**7:15 – 7:20 Submission of Monitoring Grant Proposal** – *Action Item, Attachment B, Kristen*

With temperature monitoring can have a field verify check on thermal – can't do enough points to calibrate the NetMap model, which is used to identify high priority project sites. However, can get some data points to get some increased confidence in conclusions.

*Action*: Authorized submission of Monitoring grant proposal to OWEB for continued temperature monitoring and sharing of data

**7:20 – 8:00 8:20 Review of Draft 2019 – 2022 Strategic Plan** – *Discussion Shawn, Consultant*

*Shawn Morford joins remotely to review the draft and collect Board feedback. Kristen taking notes. Hope to collect comments and have a final version to approve at November Board meeting. Reviews document with the group. Kristen also talked briefly about the focus group meeting with targeted local landowners on the strategic plan, generally favorable response to items discussed; beaver benefit to healthy watershed, information on salmon-safe or forest management certifications that can add value to products, residential homeowner water conservation, build partnerships. Discussion. Shawn asks us to review Actions and Measures after meeting (out of time). Comments to Kristen high to midlevel, by Monday Oct 29. All should have the document in Word now. Can send email or comment in Word document.*

**8:00 8:25– 8:30 8:58 Treasurer and Finance Committee**

*Dan,*

*Treasurer*

**June 2018 Fiscal Year End Reports – Attachments C & D, 25 minutes**

First year as 501(c)3 entity, and LWC controlled their own funds and have full fiscal information available for year end report. Presentation and discussion. Fundraising – made more money than FY17, cost more money too. Operating & Administrative Costs, how to pay, had some grants plus fundraising. Meyer Memorial grants covered 25% of costs and although some funds remain to be spent there will not be more grants. Challenge is next 2 years – need to cover elsewhere to maintain the current level of service: donor willing to provide capacity grants (low likelihood) or target for fundraising

Judy Beebe willing to answer questions – equity handout, sample balance sheet. Assets – liabilities = equity, for individuals and for LWC. Can change names. Can add a column for set-aside, restricted from use funds, if desired. Won't change the equations or the totals.

Don't need over/under billing form of accounting because ultimately report to the IRS in form 990 on a cash basis, not accrual basis.

Level of financial reporting at Board meeting up to Board but since have a Finance Committee reviewing in more detail, less detail should be acceptable as long as Board is satisfied Finance Committee is doing its job (she sits on it and says they do).

**August Monthly Reports- Attachments E & F, 5 minutes**

See attachments, can discuss next meeting if needed

**8:30— 8:50 9:00 - Executive Session (Attachment distributed to the Board separately) Pat, President**

*The Board will enter into executive session to discuss the performance review and compensation of the Executive Director.*

**Exit Executive Session**

**Results of Executive Session** Gratitude and acknowledgement for all the hard work Kristen does for the LWC. Floodplain Reconnection grant now in approval due to Kristen's efforts. Want to reward her as much as we prudently can. Conclusion: 3.7% raise for Kristen in addition to 3% match on retirement savings account.

**Adjourned at 9:14pm**

*All present*

## Projects

<i>Application Pending*</i>	<i>Recruit &amp; Development</i>	<i>Design &amp; Permits</i>	<i>Implementation</i>	<i>Maintenance &amp; Monitoring</i>	<i>Notes</i>
		Expand the Benefit Site 2 (Little Luckiamute) Riparian Reveg	<b>REVEG:</b> LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW “LP3” Reveg & Fencing, Maxfield Creek Reveg	<b>REVEG:</b> LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek	
Autzen Family Foundation <sup>1</sup>			Upper Ritner Creek Splash Dam Recovery Project	OWEB Small Grants: Ritner Creek Park Enhancement & Willow Staking	1 – Not awarded
LSNA Floodplain Reconnection and Revegetation <sup>2</sup>		BLM Secure Rural Schools (Title II) – Survey / Design for S. Fork Pedee Enhancement	Love Your Watershed Community Science Series (EnO committee)	OWEB TA - NetMap Modelling and Field Surveys & MW Culvert Assessment	2 – Recommended for funding; pending HTT approval
		OWEB Small Grants: Woods Creek culvert removal	OWEB - Knotweed Control Expansion (with ongoing outreach)	<u>MW – Instream Projects:</u> Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	

### Next Meetings/Upcoming Events

- October 10 - Fundraising Committee meeting, LWC Office, 3-5pm
- October 18 – PRC meeting, Monmouth Public Library, 5:30 – 7:30pm
- October 23 – EC meeting, LWC office, 3-5 pm
- October 30 – Finance Committee, LWC office, 4-5:30pm
- **Nov. 8 – LWC Training, Board meeting, Volunteer Hall, 6 – 9 pm** (training 6-8pm, meeting 8-9pm)
- **Nov. 13** – EnO Committee meeting, PSWCD office, 12:30 – 1:30pm
- **Nov. 15** – Sips ‘n’ Science, The Valkyrie Wine Tavern, 301 S. Main St. Independence, 6:30pm
- **Nov. 28** – EC meeting, LWC office, 3-5 pm
- **Dec. 4** – Finance Committee, LWC office, 4-5:30pm
- **Dec. 5** – Fundraising Committee meeting, LWC office, 3-5pm
- **Dec. 6** - PRC meeting, Monmouth Public Library, 5:30 – 7:30pm
- **Dec. 13 – 14** – Within Our Reach Conference, Salem, registration required
- **Dec. 13 - LWC Board meeting, Volunteer Hall, 7-9 pm**

*The LWC envisions communities working together to create vital, vibrant watersheds of thriving native fish populations and diverse, healthy habitats shared by people, plants and animals.*