



Minutes

August 8, 2019, 6:30 p.m. – 8:30 p.m.

Happy Workers Club

39328 Luckiamute Road, Philomath, OR 97370

6:30 Call to order

Patrick Melendy, President

Introductions – Guests and Board Members

Board Members: Patrick Melendy, Wendy Hudson, Mark Hazelton, Dave Ehlers,

Staff: Kristen Larson

Guests: Sharon Safina, Shelley Olson, Jerry Weisensee, John Longhorn, Carol Vierra

Minutes – **Action:** June 26, 2019 minutes were approved by consensus, *Attachment A*

Time and attendance sheets passed around

No Public Comments

All Present

Mission Moment & Questions / Comments on Committee Minutes / Activities *Board and Committee Members*

Guest Jerry Weisensee commented how he and his family have enjoyed floating the river and recreating on the river, seeing a lot of crawdads and aquatic life.

Executive Committee

Pat, President

Mid-Valley River Connections MOU – Action Item, Attachment B

Discussion. The MOU is a brief, overarching document of the purpose and intent of the MVRC group. Does not obligate LWC to any financial commitments, can withdraw at any time. MVRC is working on bylaws as a more detailed governance document. The Board will see the bylaws at a future meeting.

Action: Approved entering the MOU. Approved by consensus.

LWC Board Secretary Position – Attachment C

Continue to seek volunteer help with taking the minutes – reach out to WOU and Central High School clubs, contacts, other sources of potential volunteer help. Kristen will take minutes for now.

LWC needs a board member to fill the officer position of Secretary. Secretary can delegate minute-taking. To nominate and elect someone at the Sept. 12 meeting.

Policy Against Workplace Discrimination and Harassment – Action Item, Attachment D

Discussion. Kristen has not had legal review completed yet, so this may come back to the Board to approve a revised version after that review. Staff have reviewed and offered comments and questions. Request to be sure to cross-check this policy against other relevant policies such as the Whistleblower Policy and Personnel Policy to make sure they are in alignment. Governance committee will do this.

Action: Approved the Policy Against Workplace Discrimination and Harassment. Approved by consensus.

2019 Board meeting schedule – October, November, December meeting dates

Set the meeting schedule for the rest of 2019.

September 12 (second Thursday), at J2E Tree farm, hosted by Ehlers. Pre-meeting tour of part of the upcoming project area.

October – shift to Tuesday, October 8. Kristen has a conflict with NOWC board meeting.]

November – shift to third Thursday, Nov. 21.

December – cancel.

2020 – return to regular schedule, 2nd Thursday, 6:30 – 8:30pm.

Project Review Committee

Wendy Hudson, Chair

Presentation J2E Beaver and Butterfly Project – *Action Item, Handout provided of project summary and maps.*

Dave Ehlers, Board member and landowner, presented the project in development on his tree farm. See handout for project summary.

The Benton SWCD will be the lead on pulling together the grant proposal with help from LWC, U.S. Fish and Wildlife Service, Oregon Dept. of Fish and Wildlife, and private consultant (Steve Smith, retired USFWS). The project already has some funding through the Natural Resources Conservation Service (NRCS). LWC will lead planting portions of the project and in-stream activities, including promoting beaver activity.

Dave Ehlers declared a potential conflict of interest as the Board considers action to approve the LWC's participation in the project on his property.

Discussion. The PRC reviewed the project at its May 2, 2019 meeting and recommended Board approval to proceed. See May 2, 2019 PRC minutes.

Why does the project not have a NetMap ranking? The NetMap analysis was geared towards steelhead habitat priorities. The J2E project has water quality and fish habitat benefits, but is not a steelhead-centric project. It is geared more towards encouraging beavers on Vincent Creek and will work on a variety of habitat types and ecological benefits.

Is this project going ahead of any other more important projects? No. The LWC is submitting its top-ranked NetMap project in the October OWEB grant cycle, the Upper Luckiamute Enhancement Project. The Upper Luckiamute project is the priority for salmonids and is the remaining top-ranked NetMap project the LWC seeks to advance. The J2E project is not moving ahead of the Upper Luckiamute Project.

Is this project a priority for the LWC? Yes. The LWC Board adopted its strategic plan outlining promotion of beaver and landowners living with beaver as a priority. The J2E project aligns with this priority. The landowner is willing to be a pilot project for promoting beavers and open up the property to invite others to see the work as it develops. Vincent Creek also offers rearing habitat for salmonids even if it does not provide spawning habitat. The project is also a great set of partnerships, leveraging other funding, and a multi-habitat, “full picture” approach.

Per the LWC's Conflict of Interest Policy, after the discussion, the Board asked Dave to leave the room so as to take action with an impartial Board. Dave stepped outside. Present for the discussion from the Board were Mark Hazelton, Wendy Hudson, and Patrick Melendy. The Board determined a potential conflict exists as the proposed restoration project could be a benefit to Dave's property. The Board reiterated the project seems ecologically worthwhile, well-vetted, supported by many partners, and appropriate given the LWC's strategic plan and that it is not displacing any other priority projects.

The remaining, “disinterested” Board members voted as follows:

Patrick Melendy: approve

Wendy Hudson: approve

Mark Hazelton: approve

Action: Approved LWC participating as a project partner in the J2E Tree Farm restoration project. Approved by consensus among the Board members listed.

Fundraising Committee

Wendy Hudson, Chair

LWC 5-Year Fundraising Plan – Update, Attachment E

Wendy reviewed the Fundraising Committee’s outline of the next five years of themes and events. General agreement this is a good outline guiding plan for the LWC’s fundraising activities.

Education and Outreach Committee reminder of the Sept. 11 Dryland Farming Tour. Registration required. EnO committee is working to get the 2019-2020 Love Your Watershed events calendar filled out. Will share with the Board at the Sept. 12 meeting.

Treasurer and Finance Committee

Mark, Treasurer

May Monthly Report - Attachment F

Mark reviewed the attachment, financial reports for May 2019. No discussion.

Fiscal Year 2019-2020 Budget – Action Item, Attachments G, H

Kristen reviewed the attachments including preliminary budget to actual for FY2018-2019 in comparison to proposed budget for FY 2019-20. Proposed budget shows distinction of pending or planned grants versus secured funding. Personnel budget includes include potential 1.0 FTE Development Manager to be shared with the Marys River Watershed Council.

Action: Adopted budget as proposed for fiscal year July 1, 2019 through June 30, 2020.

Approved by consensus.

Executive Director Update

Kristen

Approval request for grant submissions – Attachment I

The Board approved submission of grants to the proposed funding sources in the attachment.

Multi-Partner Restoration MOU – Attachment J, note LWC obligations in section 2

The BLM requires parties enter in an MOU when BLM resources (staff time, logs) are used on lands not owned by the BLM. This MOU sets out obligations for each party for aquatic restoration in the Luckiamute watershed. Three-year term. Will cover the South Fork Pedee project and others as they arise. Obligates LWC to activities already outlined in the OWEB grant for South Fork Pedee. Can withdraw from the MOU if needed with written statement. No financial obligations.

New Business

The LWC continues to recruit new Board members, especially people from different parts of the watershed.

Kristen asked for some help with replacing the shed on the side deck now that the office painting project is completed. Pat will help next week.

Kristen gave an update on the topic of the Ash Creek property. Turns out the offer of the Coalition of Oregon Land Trusts (COLT) for pro bono legal review is not an option. Pat will follow-up with the lawyer he was referred to for an estimate of time to review the Option Agreement document.

Kristen let the Board know Bonneville Environmental Foundation (BEF) just sent out a draft copy of the updated MOU between BEF and each group that participates in the cooperative plant grow-out program. No changes from the past. The document obligates LWC to update its plant orders in a timely manner and pay its bills for plant materials promptly, otherwise, no obligations or financial impact. BEF fronts the costs of the plants to the nurseries on behalf of the participating organizations. Fifteen day written termination clause, it is easy to get out of the agreement if needed. The Board approved Kristen signing the MOU renewal.

8:30 Meeting Adjourned

Projects

<i>Application Pending*</i>	<i>Design & Permits</i>	<i>Implementation</i>	<i>Maintenance & Monitoring</i>	<i>Notes</i>
Western Native Trout Initiative (WNTI) Small Grant; to support Ash Creek volunteer opportunities and LO trainings ¹	Expand the Benefit Site 2 (Little Luckiamute) Riparian Reveg	REVEG: LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW "LP3" Reveg & Fencing, Maxfield Creek Reveg	REVEG: LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek	1 – Submitted June 18, notice in July
PGE Habitat Support Funding (managed by TNC) for site prep on LSNA Phase V work area ²	LSNA Floodplain Reconnection and Revegetation ³	Upper Ritner Creek Splash Dam Recovery Project	OWEB Small Grants: Ritner Creek Park Enhancement & Willow Staking	2 – submitted May 28, notice in June
Bring Back the Natives pre-proposal, also LSNA Phase V prep ⁴	S. Fork Pedee Enhancement	Love Your Watershed Community Science Series (EnO committee)	OWEB TA - NetMap Modelling and Field Surveys & MW Culvert Assessment	3 – Permitting delays, uncertain if project can be done this year or if need to postpone to next summer
	LP3 Fencing / Reveg	OWEB - Knotweed Control Expansion (with ongoing outreach)	<u>MW – Instream Projects:</u> Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	4 – to submit on June 27, if invited, full proposal due in August

Next Meetings/Upcoming Events

- July 1 – Fundraising Committee (FRC) meeting, LWC office, 3-5pm
- July 4 – M-I Rotary Grand Parade – **Volunteers needed! Sign up today!**
- July 9 – Education and Outreach Committee meeting, 8:30 – 10am, Polk SWCD office
- July 9 - Finance Committee meeting, LWC office, 4-5:30pm
- July 30 - Finance Committee meeting, LWC office, 4-5:30pm
- July 31 – Executive Committee meeting, LWC office 3-5pm

The LWC envisions communities working together to create vital, vibrant watersheds of thriving native fish populations and diverse, healthy habitats shared by people, plants and animals.

- **August 8 - LWC Monthly Meeting, location TBD (tentatively Hoskins), 6:30-8:30pm**
- *August 17 – Founder’s Day, Adair Village, LWC Tabling*
- August 27 - Finance Committee meeting, LWC office, 4-5:30pm
- August 28 – Executive Committee meeting, LWC office, 3-5pm
- September 4 – Fundraising Committee (FRC) meeting, LWC office, 3-5pm
- September 5 – Projects Review Committee meeting, Monmouth Library, 5:30- 7:30pm
- September 10 – Education and Outreach Committee meeting, 8:30 – 10am, Polk SWCD office
- *September 11 – Dry Farming Tour, details coming soon!*
- **September 12 – LWC Monthly Meeting, location TBD, 6:30- 8:30pm**