



# *LWC Board Meeting Minutes*

March 12, 2020

Volunteer Hall

144 S. Warren St. Monmouth, OR 97361

## **6:00 Call to order**

*Wendy Hudson, President*

Introductions

### *Board Members*

In person: Wendy Hudson, George Grosch, Scott Youngblood

Remote (via phone): Dan Farnworth, Karin Stutzman, Dave Ehlers

*Staff (in person):* Kristen Larson, Caleb Price

*Guests (in person):* Phil Larsen, David Gibbons, Ole Bergman, Amy Pinkley-Wernz, David Gibbons (left after presentation), Anne Scheck (left after presentation)

**Action:** *February 13, 2020 minutes approved as presented. Approved by consensus.*

**Mission Moment** – LWC March 1, 2020 Social and Celebration was another lovely event with good turnout and a nice opportunity for our watershed community to get to know each other. We consider it a success, once we were able to get into the meeting room!

## **Questions / Comments on Committee Minutes / Activities**

Suzanne asked Kristen to check in with the EnO Committee and Board on whether or not we should cancel the Watershed Recreation Fair now due to concerns about COVID-19 and not having large gatherings of people. Currently scheduled for April 18. Discussion. Board defers to staff. Can go ahead and cancel or continue to wait and see how things progress with the virus and restrictions. Low investment right now (no venue or catering costs); some investment in time to plan and contact people.

**Public Comments** – None.

## **Presentation – Summary of 2019 Stream Temperature Monitoring Results** *Caleb Price, Monitoring Coordinator*

Caleb Price, LWC Monitoring Coordinator, showed the online data visualization tool he has built (not yet publicly available, but will be). He used the online tool to provide an overview of locations and results from the 2019 monitoring season and preliminary ideas for adjustments for 2020.

## **Treasurer and Finance Committee**

*George Grosch, Treasurer*

**January 2020 Monthly Report** – Reviewed January financial statements. Documents are preliminary due to changing fiscal year from July 1 to June 30 to a calendar-year fiscal year and pending budget for 2020 fiscal year (budget to actual will get updated once 2020 budget is adopted). Finance Committee reviews materials in detail on a monthly basis before they go to the Board. No concerns with current financial position or financial reports.

**Fiscal Year 2020 Budget** – Review of proposed budget for Fiscal Year 2020, based on the new calendar year fiscal year for the LWC. Attachment C provided to the Board in advance of the meeting gives narrative overview of budget format, revenue, expenses, supplemental detail of

expenses and grants that support the budget, and summary of projected impact to LWC's General Fund. Discussion of pending versus secured funds, and current effort to hire an additional 0.25 FTE Assistant Project Manager; those additional payroll costs are reflected in the proposed budget.

**Action:** *Fiscal Year 2020 Budget approved as presented for January 1 - December 31, 2020. Approved by consensus.*

### **Executive Committee**

Wendy Hudson

**Elect New Board Members** – Jackson Stalley and Scott Youngblood have both expressed interest in joining the LWC Board and both meet eligibility per LWC bylaws. George Grosch nominated Jackson and Scott to the Board for 3-year terms.

**Action:** *Elect Jackson Stalley and Scott Youngblood to the Board for 3-year terms. Approved by consensus. Welcome and thank you!*

**2020 Proposed Meeting Schedule** – Discussion of meeting schedule for 2020. Board agreed to:

- Keep meetings at 6-8pm year-round (not change time based on seasons)
  - Scott noted that during the summer, he might struggle to make 6pm meetings due to busy times for Oregon Parks and Rec., but will get there when he is able.
- Keep monthly meetings on the calendar and not cancel summer meetings at this point. Make determination when we get closer and determine if we need to meet or not.
- Keep December 2020 meeting (will likely adopt 2021 budget), but maybe have a short meeting and some social time.
- Continue to move meetings to various locations in the summer to bring LWC meetings to different communities and give Board members opportunities to visit the watershed.
  - Falls City, LSNA (good option, has tech now, but is a smaller venue), and Kings Valley / Pedee area. Kristen will also try to schedule one or two optional project tours in the area prior to the meeting if possible.
- Discussion around finding an alternate venue to Volunteer Hall for standing meeting location. Kristen has trouble with internet at this location. Board asked Kristen to bring suggestions of alternate locations to future meeting for consideration.

**Strategic Plan Year 1 Review and Revisit** – The LWC adopted its strategic plan a little over a year ago. Time to review, revisit, check-in. Kristen provided an overview of the 2018 Strategic Planning process, how the logic model was developed, and how it informed the narrative plan. Attachment E was provided to the Board in advance of the meeting and provided a summary of progress made in 2019 towards advancing the Strategic Plan program goals. Attachment E also included some proposed changes to the plan including updating the plan to be a five-year plan (through the end of 2023), remove the new activity to “promote cost-share and certification programs,” add language to commit to review the plan at least annually, add Recommended Actions (RAs) for the three new activity areas and internal goals, and identify priorities for the new RAs. Attachment E included an example of RAs for one of the three new activity areas (beavers), for Board consideration of format and content before staff develop the RAs for stormwater and water conservation.

Discussion. All proposed changes seem fine. Some expressed concerns around the stormwater activity – what is LWC’s role as it relates to policy and local ordinances? LWC is having conversations with local stormwater managers to determine where it makes sense to collaborate and create win-win partnership that advances LWC’s mission and strategic plan goals. LWC is not promoting policies or ordinances. Current development standards in the area have strong requirements for stormwater management – but existing development did not meet those standards. Long Tom Watershed Council has a robust stormwater program, can be an example to look at. There are many opportunities for educating people about stormwater and how their actions affect water quality. Is a good example of importance of revisiting the plan regularly since the Board composition has changed since it was developed. Board will see proposed RAs for stormwater at a future meeting and can discuss if these are appropriate or not for the LWC moving forward.

**Executive Director Update** – ED reviewed narrative update – provided as Attachment F prior to the meeting. Discussion around hiring process for Assistant Project Manager. Wendy volunteered to join interview panel when candidates are selected. Targeting interviews for mid-April.

Potential grant proposals – WCS fund may not be a good fit or worth the investment to develop a proposal. Board fine with submitting, but suggests additional research before moving forward. Board approves potential grant submissions as presented.

**Calendar Review**– see calendar updates on agenda.

**New Business**

*All Present*

Revisited the discussion around whether or not to cancel the Rec Fair. Suzanne will reach out to EnO Committee to get input, staff will make a decision soon.

**8:00 Adjourn**