



# *Minutes*

Luckiamute Watershed Council

June 12, 2014, 7 p.m.

Volunteer Hall – 144 S. Warren St., Monmouth

[Finance Committee meeting](#) - Met before the Council meeting

## Introductions:

Call to order – *George Grosch, Chair*

Attending – George Grosch (at large, Chair), Steve deGoey (state), Dan Farnworth (Treasurer), Gail Oberst (Vice Chair), Kristen Larson (LWC coordinator), Jean-Paul Zagarola (Contractor)

Minutes – *ACTION*: Approved Minutes from May 8, 2014.

## Business:

Consent Agenda Items: The following items were approved without discussion or changes

Action: Budget and Allocation adjustments (see meeting packet)

## Steering Committee Report

*George Grosch, Chair*

### Fiscal Services Transition – *Action*

Proposed Action: Approve Fiscal Sponsorship Agreement, effective July 1, 2014

Discussion: In the details of the contract, there was discussion on the matter of Mary's River approving our budget and other requirements listed, as is required by their bylaws. Is the contract overly-prescriptive? The contract upholds IRS rules for non-profits. They have consulted an attorney. A document that includes a scope of work would be separate as fiscal sponsorship and fiscal management services are distinct. But we want to include a clear scope of service. There are clauses for termination and to modify terms and arrangements. What could go wrong? They could want more money than they want now. Transition could be rocky. Our failure to comply could result in Mary's River suing for violation of the agreement. Dan moved, Steve seconded the motion to approve the fiscal agreement. **MOTION APPROVED.**

### OWEB Building capacity grant – *Action Item*

Proposed Action: Approve submission of OWEB Technical Assistance Building Capacity Grant Pre-proposal in partnership with the MRWC

Discussion: The pre-proposal is due July 1. Plans are to apply with MRWC for the grant. Interviews with OWEB are Aug. 4-6. The grant will support a joint retreat with facilitator, consultant, review of 501c3, collaboration, a second retreat, legal consultation, travel and more. Also other partners include SWCD, Green Belt, and others. The amount is to be announced. The goal of the project sponsored by the grant is to look for opportunities to share staff, collaborate and possibly, merger. **MOTION APPROVED.**

### LWC Insurance Renewal – *Update; SC recommendation (See summary)*

See summary – Steering Committee recommends the American Life option. **MOTION APPROVED.**

## Treasurer and Budget Committee

*Dan Farnworth, Treasurer*

### Treasurer's report for April

See report in board packet. Also reported: An anonymous donation. Comments: Net assets have dropped

due to the seasonal increased in project activity. Meyer's payments will be coming in two parts. Planting and clearing services, monitor stand and monitor purchases make up largest expenses for April month. Fiscal sponsor transition is underway and budget work to accommodate the transition is progressing but not completed.

#### Draft Budget/Continuing Resolution for Spending – Action

*Proposed Action:* Approve Spending Resolution for July (Remarks in Treasurer Report

The 2014-15 proposed budget includes amounts that are adequate to cover expenses.

The budget proposed is provisional. A full budget will be ready by the end of June for steering committee meeting June 26. Dan moved, Steve seconded a motion. **MOTION APPROVED.**

#### Coordinator's Report *Kristen Larsen*

Third-Stream Contract Modification – Request for modification of THST 13-02

Discussion: An addendum will be signed by all four parties. A scope of work will be reviewed by Peter. The addendum adds two tasks to the phase 2 tasks – \$8,000 GIS at LSNA and project management. Requested: Authority for an authorized signer to sign the modified contract. **AUTHORITY GRANTED.**

#### Grants Update – *Update, see handout in board packet*

#### Upcoming Summer Events and Call for Volunteers

M-I 4th of July Parade

Volunteers and vehicle?

Willamette River Relay – Calapooia WC + The Nature Conservancy; Albany, Aug. 8-9; [www.riverrelay.com](http://www.riverrelay.com)

Polk County Fair, August 7 – 10 -- Need for 3 volunteers to do a 4-hour shift if we want to participate again

#### Projects Update

*Jean-Paul / Kristen*

See full report in board packet. Summary: Maintenance project is just finished up at LSNA. Contractors have treated yellow flag iris in the Model Watershed right of way. Reemerging weeds have been treated. J-P met with Melendys to discuss Ash Creek project, also Coopers and the Penas. Also continuing is knotweed planning with landowners concerned about certified organic regulations.

Bush update – Our contractor treated his site and accidentally sprayed his hops (Diego). A follow-up is to come. Damages would be assessed on Diego. J-P went and took photos of the patch, assessed the damage. Bush is disappointed, and J-P has apologized. If hops were damaged, would know in three weeks – we're at 2 weeks now. There are \$20,000 worth of reveg plants in the ground that need protected.

#### Next Meeting/Upcoming Events

June 16 – PRC Meeting, 6p.m. LSNA Office

June 26 – Next SC meeting, 5 p.m. LWC office

July 4 – LWC Float in Monmouth-Independence 4th of July Parade (to participate, report to Monmouth Ave. and Stadium, at the North of WOU just before 12 p.m.)

July 10 – LWC Meeting at Happy Worker's Club, Hoskins

August 7-10 – Polk County Fair

August 8-9 - Willamette River Relay (Albany)

August 14 – LWC Meeting, Tentatively in Falls City, Location TBD

#### Kristen Larson Upcoming PTO

June 18 – work half day (a.m.); June 19, 20 – off; June 23 – off a.m. (work p.m. half-day)

July 21, 22, 23 (Monday - Wednesday)

FYI – The LSNA is featured in Grant's Getaways, the Luckiamute River from Black Rock on down to the LSNA.