



Agenda

Luckiamute Watershed Council
 January 10, 2013, 7 p.m.
 Volunteer Hall, Monmouth

Finance Committee meeting – 6 pm at Crush, on the corner of Main St & Warren St. in Monmouth.

Introductions:

7:00-7:10 Call to order – *Chair, George*
 Introductions – Guests and Council Members
 Minutes – **Proposed Action:** Approve Minutes from December 13, 2012.
 Time and attendance sheets

Business:

7:10-7:45 **Ash Creek Priority Area Action Plan** *Liz Graham, Polk SWCD*

7:45-8:00 **Coordinator’s Report** *Kristen*
 Personnel Policy – Discussion
 LWC History & Self-evaluation Context (to be completed at end) - Discussion
 Upcoming grants - Discussion
 Model Watershed – Accomplishments and Work Plan Due in March - Discussion

8:00-8:05 **Projects Update** *Kristen (in Peter’s absence)*

| <i>Application Pending</i> | <i>Recruit & Development</i> | <i>Design & Permits</i> | <i>Implementation</i> | <i>Maintenance & Monitoring</i> | <i>Notes</i> |
|---|----------------------------------|-----------------------------|---|-------------------------------------|---|
| OWEB - Knotweed Control Expansion* | | Side Channel Reconnection | LSNA Phase II | LSNA Phase I | * OWEB Review Team Site Visit on 1/4/2013 |
| DEQ – Riparian Revegetation*** | | Maxfield Creek Phase II** | Model Watershed/ Upper Luckiamute Phases I & II | Bridge Piers Modification | **Potential delays |
| American Rivers - Side Channel Supplement | | | | | ***Not invited for full proposal |

8:05-8:15 **Steering Committee Report** *George*
 Steering approve Coordinator attend RRNW conference - update
 Claim *Gail*
 Employee Review *George*
 New council member - Vote

8:15-8:30 **Treasurer and Budget Committee** *Dan*
 Budget report
 Fiscal Policy Development - Update
 Extend contract for Administrative Insights – payroll services
Proposed Action: Approve contract extension for 6 months (through June 17, 2013) for Administrative Insights payroll services
 IRS authorization for Coordinator
Proposed Action: Approve submission of IRS form 8821 (tax information authorization) to give Kristen authorization to get information related to payroll and taxes from the IRS.

| | | |
|------------------|--|--------------------|
| 8:30-8:40 | <u>Education/Outreach Committee Update</u> | <i>Gail</i> |
| 8:40-8:50 | <u>LWC member reports and public comments</u> | <i>All present</i> |
| 8:50-9:00 | <u>Self-evaluation part I</u> | <i>LWC Members</i> |

Next Meeting/Upcoming Events-

- FYI: Kristen on paid time off January 14 and 15; attending River Restoration NW Feb 4-7)
- January 16, 2013 – BPA Takes Public Comments regarding Electrical Line Replacement (Ash Elementary School, 1360 N. 16th St. Monmouth, 4-7p.m.)
- January 16 and 17, 2013 – OWEB Board Meeting, Cottage Grove
- **February, 14 2013 – next monthly meeting** (speaker: Mary Sisock of Ties to the Land Initiative)