

LUCKIAMUTE WATERSHED COUNCIL MINUTES

6 p.m. – Steering Committee Meeting, Crush

7 p.m. – General Council Meeting, Monmouth Volunteer Hall

CALL TO ORDER

President Suzanne Moellendorf called the meeting to order. Present were: John Westall, Kelly Gordon, Phil Larsen, Kirk and Judi Lewis, Hollis Fishelson-Holstine, Gail Oberst, Ron Nestlerode, Robert Heriford, Nicole Duplaix

Kudos: The Council thanked Nicole Duplaix for her work with the council and gave her a gift

Minutes – ACTION: Ron moves, Kelly seconds approval of the minutes with changes, as suggested. APPROVED

BUSINESS

Steering Committee

Policy for letterheads – See policy. John suggests adding “standing committee member.” ACTION: Kelly moves, Hollis seconds approval of the policy. APPROVED

Clarification letter to CPRCD – See letter. Changes suggested to word “adopt.” ACTION: Kelly moves, Ron seconds motion to approve and send the letter. APPROVED

Organizational Structure – Discussion about who reports to whom and how decisions are made. Discussion: Coordinator answers to Chair, Project Manager to Vice Chair, Outreach to Secretary. Introduction of the RACI Matrix (Responsible, Accountable, Contact, Informed). Discussion of steering committee’s work. Consensus approval of direction. Discussion about Project Review Committee roles and responsibilities. ACTION: Hollis moves and Kelly seconds motion that one board member will be responsible for overseeing deliverables for each contractor. The vice chair, Ron Nestlerode, will oversee Project Manager.

Update on Peter’s contract – Date to be set to complete contract with CPRCD.

Treasurer and Budget Committee

Hollis and John report: Work continues with CPRCD on budget, deliverables, contracts. Budget is complete and balanced. ACTION: John moves and Suzanne seconds motion to dissolve the ad hoc budget committee. APPROVED

LSNA and Model Watershed – Funds for outreach will be less in the next 12 months, but more funding may be available for on-the-ground materials. Council discusses need for outreach in the LSNA, potential projects and roles.

Committee Reports

Selection Committee – Coordinator search deadline extended. Interviews will be conducted and choice recommended by Sept. meeting.

Charter committee – The committee changed the signing group to reflect last month’s decision. ACTION: Kelly moves, Hollis seconds motion to pass changes in signers to Gail Oberst, Suzanne Moellendorf and Hollis Fishelson-Holstine. APPROVED

Funding committee – Discussion about the committee’s past work on contract review, staffing concerns. ACTION: Kelly moves, Ron seconds motion to dissolve the committee. APPROVED

Project Review Committee – The PRC needs a chair. Suzanne will check with potential volunteers and members.

Adjournment – The next regular meeting is scheduled for 7 p.m. Sept. 8 at Monmouth Volunteer Hall, 144 Warren St., Monmouth. The Education/Outreach Committee meets at 6 p.m. at “Crush,” the wine bar across the street, the corner of Main and Warren streets.