



## *Minutes*

February 14, 2019, 7 p.m. - 9 p.m.

Volunteer Hall – 144 S. Warren St. Monmouth, OR 97361

### **7:00-7:05 Call to order**

*Patrick Melendy, President*

Introductions – Board Members: Patrick Melendy, Wendy Hudson, Karin Stutzman, Dave Ehlers, Dan Farnworth, Mark Hazelton, Kathy Farnworth

Guests: Sharon Safina

Staff: Kristen Larson

Minutes –**Action:** Approved Jan. 10, 2019 Minutes with emendations made in meeting  
(Attachment A)

Time and attendance sheets

### **7:05 – 7:05 Public Comments**

None

*All Present*

### **7:05– 7:10 Mission Moment & Questions / Comments on Committee Minutes / Activities**

*Board and Committee Members*

Pat dropped off a nutria which was admired, apparently pay \$7 a pound for nutria in China.

Gail Oberst came by the LWC office and she and her team have finished reassembling the

Writing Your Watershed book, written some years ago, in order to digitize and publish on

Amazon as a fundraiser for LWC, and Kristen was able to give Gail her recognition/retirement gift.

### **7:10 – 7:25 Treasurer and Finance Committee**

*Mark, Treasurer*

December Monthly Report- Attachment B Mark discusses. Dec 31 was halfway through year but not halfway on income & expenses. Kristen says some of this has caught up by February.

Planting now, may not see invoices until April or May. Overall expect to spend less money because of a delay in project and some overbudgeting. Will update when Finance Committee has had a chance to review.

### **7:25 – 7:35 Executive Director Update**

*Kristen*

ED Updates - Attachment C Kristen revisits Social planned recognitions. General agreement thanking people is a good thing, and we should do it. Framed certificates. We can now print our own certificates.

Kristen - Meyer Memorial has issued a note saying thanks and offering a \$5k award with no reporting required. Send Kristen any suggestions on how to spend. She has some ideas.

Suggest removing timesheet reports from the monthly meeting package, agreed. Just say available if needed. Mark would like to cut back recordkeeping in general. Kristen points out the timecard detail is needed to recover grant money, and the report is simply generated from information already collected.

### **7:35 – 8:55 Executive Committee**

*Patrick, President*

Review of Consensus Process – Attachment D, 5 min

Pat used to do this training nationally for BIA; interest based problem solving can enable individuals starting with fixed positions to find that the positions are not necessarily mutually exclusive and can achieve a result that provides for the needs of all interests. Can be time consuming especially the preparation, but a worthwhile activity and part of our (LWC) decision-making process.

Update Authorized Signers – Attachment E, Action Item, 5 min

*Action:* Approved authorized signers for 2019. Authorized signers on the LWC Oregon State Credit Union bank accounts will be Pat Melendy, President, Mark Hazelton, Treasurer, Susan Kathy Farnworth, Secretary, and Kristen Larson Executive Director.

OWEB 2019-21 Biennium Council Capacity Work Plan – Attachment F, Action Item, 10 min

*Action:* Approved the work plan and submission of the Council Capacity grant application by the ED when complete. Kristen is still working on this document. OWEB focus changing from Community Engagement to recruiting Landowners for Projects; evaluation of progress will be on new basis. Discussion. Change in focus will change appearance of report. Due March 4. Will route so we see; approved tonight by the Board.

Oregon Parks and Recreation Dept. IGA – Attachment G, Action Item, 5 minutes

*Action:* Approved agreement. Next step is review and approval by DOJ. Would be difficult to change after DOJ review. Money has been awarded to do the work. OPRD can terminate with 30d notice.

Offer of Donated Property on Ash Creek – Attachment H, Discussion, 25 minutes

Discussion. Consider will value increase? Is this an opportunity to reveg with Oregon natives? Suggestion to ask a real estate agent for opinion on requirements & value. Also question what are the requirements of the LWC and cost? Insurance policy; cost? Access? Is an environmental site assessment required? Used to be a shake mill? If a hazard cleanup issue is present can it remain assigned to them as prior owners? Can they sell and give us the money or give us the property after a buyer is identified to sell? Pat will take the lead on research, take 60 days and try to learn more.

Integration Ad Hoc Committee Report – Attachment I, Discussion, 10 minutes

Completed and submitted to the Board as a first take on considering the future. Board accepts as final report, no further changes.

### **8:35 – 8:39 New Business**

*All present*

Karin – Polk SWCD looking at hiring an accountant, any interest in shared services? Judy Beebe recommends the same person we already use. Kristen explains she is hourly and also working with the North Santiam, newly 501C3 and getting set up with their own finances  
Wendy – wants to confirm coordinate Fundraising committee with ENO Committee for business sponsorship of events is occurring. Kristen confirms it is.

Meeting adjourned at 8:39pm

## Projects

<i>Application Pending*</i>	<i>Design &amp; Permits</i>	<i>Implementation</i>	<i>Maintenance &amp; Monitoring</i>	<i>Notes</i>
OWEB Fall 2018 proposals: Temperature Monitoring Ph. 2 and S. Fork Pedee Enhancement <sup>1</sup>	Expand the Benefit Site 2 (Little Luckiamute) Riparian Reveg	<b>REVEG:</b> LSNA Phase III, Expand the Benefit Site 1 (Luckiamute), MMT MW “LP3” Reveg & Fencing, Maxfield Creek Reveg	<b>REVEG:</b> LSNA Phases I & II; Model Watershed Upper Luckiamute Phases I & II; Fencing/Reveg; Ash Creek	1 – Monitoring ranked 1 of 1; S. Fork Pedee ranked #3; both likely funded
Walmart Community Grant Program <sup>2</sup>	LSNA Floodplain Reconnection and Revegetation	Upper Ritner Creek Splash Dam Recovery Project	OWEB Small Grants: Ritner Creek Park Enhancement & Willow Staking	2 – Pending, 3-4 month review process
MMT Opportunity Grant <sup>3</sup>		Love Your Watershed Community Science Series (EnO committee)	OWEB TA - NetMap Modelling and Field Surveys & MW Culvert Assessment	3 – Submitted January 7, 2019, revised Feb. 13, 2019 (see ED update)
	OWEB Small Grants: Woods Creek culvert removal <sup>4</sup> , LP3 Fencing / Reveg	OWEB - Knotweed Control Expansion (with ongoing outreach)	<u>MW – Instream Projects:</u> Maxfield Creek Phase II, Side Channel, Bridge Piers Modification; Upper Price Creek, Wolf Creek	4 - Change in landowner, potential change in project scope; stay tuned

### Next Meetings/Upcoming Events

- Feb. 20 – LYW Fundraising Action Team, LWC Office, 3-4:30pm
- Feb. 21 – Sips ‘n’ Science Native Pollinators – Mason Bees, The Valkyrie, 6:30 – 8pm
- Feb. 27 - EC meeting, LWC office, 3-5 pm
- *March 3 – Friends of the LWC Social and Celebration, WOU Gentle House, 2-4pm*
- March 5 - Finance Committee, LWC office, 4-5:30pm
- March 6 – Fundraising Committee, LWC office, 3-5pm
- March 7 – PRC Meeting, Monmouth Public Library, 5:30 – 7:30pm
- March 12 – EnO Committee meeting, Polk SWCD office, 8:30 – 10:00am
- **March 14 - LWC Board meeting, Volunteer Hall, 7-9 pm (including Temp. Monitoring Presentation)**
- March 21 – Stream Temperature Monitoring Presentation (public), Monmouth Public Library, 6-7:30pm
- March 27 - EC meeting, LWC office, 3-5 pm
- April 2 - Finance Committee, LWC office, 4-5:30pm
- April 3 - Fundraising Committee, LWC office, 3-5pm
- April 6 or 13 – Watershed Recreation Fair, 10am- 2pm, The Grove Coffee Shop (*pending*)
- **April 11 - LWC Board meeting, Location TBD, 7-9 pm**

*The LWC envisions communities working together to create vital, vibrant watersheds of thriving native fish populations and diverse, healthy habitats shared by people, plants and animals.*