



Luckiamute Watershed Council Board Meeting Minutes

March 10, 2022
Via web conference

Call to Order:

The meeting was called to order at 6:00 PM by Scott Youngblood

Introductions:

Board Members: George Grosch, Jackson Stalley, David Ehlers, Scott Youngblood
Staff and Contracted Project Manager: Kristen Larson, Suzanne Teller, Aubrey Cloud, Amanda Brackett, Jean-Paul Zagarola
Guests: Maya Cook, Karen Hans

Consent Agenda:

Scott Youngblood

The Consent Agenda was included in the packet with an explanation of procedures for Consent Agendas. The Consent Agenda included the February 10, 2022 minutes (*Attachment A*), updated Education and Outreach Committee Description (*Attachment B*), and proposed revisions to the Holiday Section of the Personnel Policy (*Attachment C*). ***The Board approved the Consent Agenda by consensus.***

Committee Announcements: None.

Public Comments: None.

Mission Moments:

Jackson shared he saw a bald eagle in the area of upper North Fork Ash Creek for the first time he's seen one in about 20 years of spending time there. Kristen shared that a landowner along the lower Luckiamute across from Luckiamute State Natural Area, shared video clips from his trail camera of bobcat activity on his property.

Presentation – Mid-Willamette Beaver Partnership

Jean-Paul Zagarola and Suzanne Teller

Jean-Paul (J.P.) Zagarola (Bonneville Environmental Foundation, Project Manager) and Suzanne Teller (LWC Outreach Coordinator) presented an overview the Mid-Willamette Beaver Partnership (MWBP). They outlined the partnership's goals, objectives, activities completed so far and next steps. Q&A and discussion. What's the future of program? Discussion of the types of conflicts that can occur with beavers and people, for example beaver dams flooding roads or beavers damaging trees, crops, etc. Mainstem or tributaries? Discussion of impacts of beaver dams on side channels and off-channel habitat along large rivers (Willamette and others). Where to report active beaver sites? Can report them now – we're not ready to take a lot of action, but it's helpful to know sites and may be able to refer to resources. There is interest in more information re: BRAT model history and refinement.

Executive Committee

Scott Youngblood

Dave Ehlers is at the end of his second term on the LWC Board and willing to serve another term. Thank you, Dave, for your service on the LWC Board and all you do! ACTION ITEM. ***Proposed Action: Re-elect Dave Ehlers to a 3-year terms on the LWC Board. Approved by consensus.***

Equity, Diversity, and Inclusion (EDI) Discussion

Scott Youngblood and Kristen Larson

To prepare for our third EDI dialogue with Maria, she asked us to work through our goals using S.M.A.R.T.E. worksheets (included as part of *Attachment D*). The EC had reviewed the results of dialogue #2 from last fall and the summary of discussion and next steps for the LWC to draft three goals. Each goal is in a worksheet that walks us through steps of breaking a goal into Specific, Measurable, Achievable, Relevant, Time-bound, and Equitable aspects of our goal to work towards a SMARTER goal with EDI principles applied. Kristen reviewed the steps to get to this point and the Goals drafted by the EC. Discussion around populating the worksheet for Goal

1. The goal doesn't lend itself well to this format. Discussion around Dave's experience doing a values exercise with a different board he serves on. They used a facilitator (Values Lionheart company) to guide the through it – a very positive experience. The group started working on the Goal 2 worksheet, focused on building relationships and meeting leaders and organizations the LWC has not previously connected with. Did not finish. Governance Committee meets next week and will work on Goal 3 around reviewing and updating LWC policies and documents with an EDI lens. The staff and EC will continue work on Goals 1 and 2 and share progress with Maria before our next meeting.

Finance Committee

George Grosch

January 2022 and revised FY 2021 Financial Reports, *Attachment E*

- George reviewed the financial report for January 2022. This is the first month of the fiscal year and a quiet time for revenue and expenses.
- Kristen and the bookkeeper made a couple of minor adjustments in closing FY 2021 which reduce net income by about \$1,500. Revised FY 2021 year-end reports included. These have been sent to the CPA to begin work on the LWC 990 reports for the IRS.

Rhythm Administrative Services (RAS) contract for 2022, *ACTION ITEM, Attachment F*. **Proposed action:** *Approve contract with Rhythm Administrative Services.*

- Previous contract with RAS lapsed at the end of 2021. Now that the budget is approved, Suzanne is seeking a contact with RAS for 2022. Services are mostly focused on image and video processing; also some potential to continue helping with user guides for the data visualization site for the temperature monitoring data. Tom Wilson is contractor with RAS; is spouse to Kristen Larson, Executive Director. LWC has taken steps for transparency – George approves check requests for RAS invoicing; Kristen does not sign check requests or checks. Suzanne directs the work. Is a small contract amount, normally not something the Board would approve, but is asked for approval in this case to ensure transparency.
- **Approved by consensus.**

Executive Director Update

Kristen Larson, Executive Director

Monthly Activity Report/ Minutes Highlights, *Attachment G*

- With the final remaining minutes of the meeting, Kristen touched on a couple items in monthly activity report.
- The Confederated Tribes of Grand Ronde (CTGR) are submitting a grant proposal to secure funding in order to acquire a property in upper portion of the Ash Creek watershed. CTGR staff requested a letter of support from the LWC. Kristen will provide. No concerns; Board supports providing the letter. Kristen will include a copy in the next packet.
- Kristen and J.P. are having discussions about the next contract with BEF and the future of his role with the LWC and Project Management. Likely things will change in coming year – see discussion in the ED report. Contract for 2022 – 2023 will come to the Board at next meeting for approval.

Topics for Future Consideration: None.

Meeting adjourned around 8:05pm.